To: Race Directors

<u>Re:</u> Event Timing and Results Services

Please find below an outline of the services that we can provide your organization with respect to event timing and results.

Over the past 20 years I have been involved with cross country races, road racing events and track and field meets. With these events I have been responsible for the event registration procedures, race/meet results coordination, event timing and production of results for awards and/or internet posting.

Specifically I have been the meet/race Director for the following events within the past 15 years on an ongoing basis:

- KASSAA Track and Field Championships (500 athletes in 104 events)
- KASSAA Cross Country Championships (300 athletes in 6 races)
- Bengal Falcon XC Invitational Meet (600 athletes in 6 races)
- Bengal Falcon Indoor Track Meet Series (300 athletes in 10 events)
- Ontario Summer Games (1000 athletes in 104 events)
- Elementary HS Championships (600 athletes in 6 events)
- Ontario and Canadian University XC Championships (250 athletes in 2 races)
- Queen's Alumni Meet (1500 athletes in 104 events)
- Bayridge Road Races (800 athletes in 8 races)
- As well as numerous other High School XC and Track and Field events.
- KRRA Races 2003 Present

It is with confidence that I feel I have the experience and technology to assist your organization with respect to your road race series.

Services Provided:

- Event Pre-registration
- Race Day additions/entries and corrections
- Race / Timing
- Results Coordination in paper and electronic format for web-site posting
- Results sent to all local media outlets.

Service Costs:

The cost of services provided are outlined below and are based on finishers across the line in races.

Please note that HST (13%) will be added to the total below starting for all races in 2015.

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001 - 100 Competitors $250.00
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101 - 125 Competitors \$275.00

126 - 150 Competitors \$300.00

151 - 175 Competitors \$325.00

176 - 200 Competitors \$350.00

201 - 225 Competitors \$375.00

226 - 250 Competitors \$400.00

251 - 275 Competitors \$425.00

276 - 300 Competitors \$450.00

300+ Competitors \$450 + \$1 per finisher

For races outside the Kingston area there is a travel surcharge of the following amounts:

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• One way to race <100 \text{km} = $40.00
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• One way to race
$$101 - 150 \text{km} = $50.00$$

• One way to race
$$151 - 200 \text{km} = $75.00$$

• One way to race
$$> 200 \text{km} = $100.00$$

^{**} For races >300km there may be additional expenses for accommodations.**

Booking:

Individual Race Directors are asked to book the above services at least 3 weeks in advance of the race. Entries and Bib Numbers are due at least 3 working days prior to the race.

Information:

If you have any further questions or need any other information please do not hesitate to contact Bryan Lambert at the contact numbers listed below.

Regards,

Bryan